

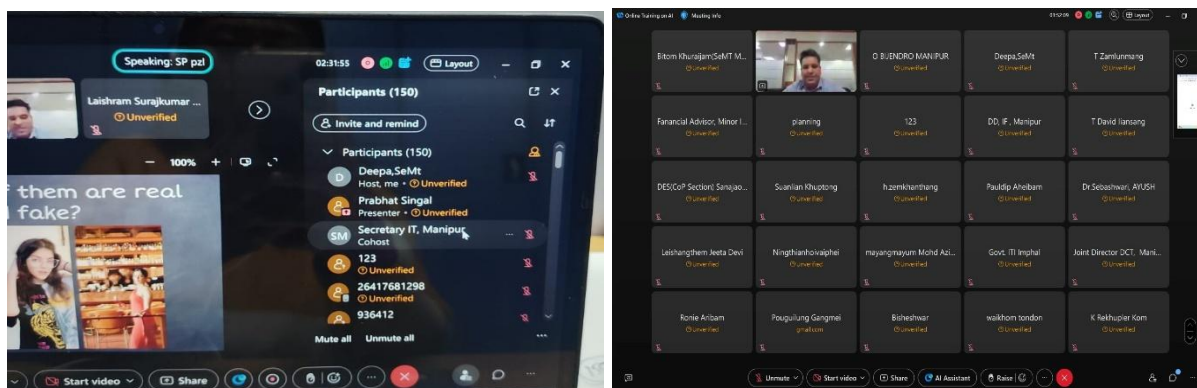
Report on the 1st Session of the Online AI Training Programme

In continuation of the **AI for Good Governance – Manipur** workshop held on **21st–22nd August, 2025** at the State Academy of Training (SAT), Imphal, the Department of Information Technology (DIT), Manipur, in partnership with the National e-Governance Division (NeGD), MeitY, organized an **Online AI Training** programme on **10th December, 2025**. The objective of this session was to further strengthen the understanding and adoption of AI and to enable Government officials to effectively apply AI tools and techniques in their day-to-day official activities.

Timing: 14:00 – 16:00 hrs

Speaker: Mr. Prabhat Singal , Senior Consultant - AI & ML, Technical Advisory Unit , NeGD.

The attendance comprised government officials representing diverse Departments from across multiple Districts of Manipur. The programme focused on an **Introduction to Artificial Intelligence and Machine Learning**, along with **AI tools for enhancing productivity**. Nearly **150 participants (ANNEXURE-I)** attended the training, which is the maximum capacity for the session.



The session provided a comprehensive understanding of **AI/ML and Generative AI**, along with demonstrations of multiple AI tools. It showcased a wide range of outputs—such as PowerPoint presentations, report generation, video creation, 3D image creation, and more—highlighting how different prompts can produce diverse results. The session also included discussions on **AI for Productivity and Task Automation** using **Microsoft Copilot**, as well as various other AI applications, including the development of domain-specific copilots and the use of AI for data analysis.

During the training, Secretary (IT), Shri Thokchom Kirankumar, delivered a brief address in which he appreciated all the participants and expressed his gratitude to NeGD for the support extended in conducting the training successfully.

The programme was highly interactive and informative, with participants actively raising several queries throughout the session. Their curiosity and enthusiasm for learning about AI made the session even more engaging and interesting.

To further enhance officials' understanding of the various applications of AI, three additional sessions have been planned to continue and strengthen the AI capacity-building initiative, with the expectation of providing clearer insights into AI and its practical uses.

ANNEXURE – I

Department/Directorate	Districts	No.of Participants
Education(S)		15
Directorate of Craftsmen Training		18
Directorate of Economics & Statistics		17
Directorate of Environment & Climate Change		2
Directorate of Handlooms and Textiles		3
District Handlooms & Textiles	Noney	1
Directorate of Health Services		2
Directorate of Institutional Finance		3
District Statistical Office	Churachandpur	7
District Statistical Office	Chandel	5
District Statistical Office	Thoubal	2
District Statistical Office	Tamenglong	3
District Statistical Office	Imphal West	1
District Statistical Office	Ukhrul	1
DIT	Chandel	2
DIT	Thoubal	2
DIT	Imphal West	25
WRD		2
NHM		1
Tribal Affairs&Hills/Hort &Soil Conservation		1
Relief & Disaster Management		4
RD & PR		1
Water Resources		1
Manipur State Power Distribution Company Limited		12
Manipur Building and Other Construction Workers' Welfare Board		3
Manipur Technical University		3
Manicipal Administration Housing and Urban Development		2
Planning Department,		2
MSSC		1
Law & Legislative Affairs		1
SeMT		7
TOTAL		150

The next session is scheduled for **18th December, 2025, from 2:00 PM to 4:00 PM**, and will cover the topics **"AI for Official Documentation"** and **"How AI Works – Basics for Non-Technical Users."** The session will be conducted by **Mr. Samrat Kishor, Practice Lead – Digital Infrastructure and Cybersecurity.**